

60-DAY NOTICE TO NON-RENEW LEASE

Date: _____ Address: _____

The undersigned tenants _____

_____ (print names) do not intend to renew the lease which expires on _____.

It is understood and agreed that RE/MAX Alliance, as agent for the owner, has the right to show the home to prospective tenants during this 60-day notice period for the purposes of re-renting the property. When appointments are made to show the home, tenants may be notified by calling/texting the following numbers:

_____ or _____.

If tenant does not need to be notified in advance for showings, please initial here: _____

Date tenant intends to physically vacate the property: _____

It is understood that submission of this notice does not relieve tenant of any obligations under the Residential Lease and that tenant will be expected to pay the full rent and fulfill all terms of the Lease through the entire lease term unless a new tenant takes possession prior to the expiration date.

It is also understood that in the event of holding over by tenant (occupying the home past the scheduled lease-end date) rent costs will be billed at one and a half times the daily rent amount for each additional day.

Reason for non-renewal: _____

Forwarding address: _____

All parties listed on the Residential Lease must sign below.

Tenant Signature Date

Tenant Signature Date

Tenant Signature Date

Stephanie Clark, Property Manager Date

Once notice is given, advertising begins, a lockbox will be placed on the front door, yard signage or window signage will be installed as well as an informational packet being placed in the home. Please do not disturb their placement. Move-out guidelines are included in your Residential Lease (please let us know if you need a new copy) and your security deposit will be processed within 45 days of lease expiration. Professional carpet, dryer vent and chimney cleaning are required of all tenants by using our approved vendors shown on your Residential Lease.

Be sure cleaning appointments are made well before move-out and utilities remain intact until 5-days after move-out unless a new tenant is in possession of the home.